

# John L. Doe

100 PrepScholar Lane, San Francisco, CA 94121  
(555) 555-3232  
johnldoe@prepscholar.com

## PROFILE

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My primary research interests are in the representation of gender and relationships in Italian art.

## EDUCATION

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**Bachelor of Arts, Art History** **June 2016**  
*University of California, Los Angeles, Los Angeles, CA*

- Minor in English
- 3.83/4.00 cumulative GPA, magna cum laude

**Study Abroad Program** **January 2014 – April 2014**  
*UC Center Rome, Rome, Italy*

- Enrolled in courses on Renaissance art history, Baroque Rome art history, the Italian language, and Italian media
- Resided with a host family and communicated in Italian on a daily basis

## TEACHING EXPERIENCE

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**English Tutor** **June 2015 – September 2015**  
*After-School Network, Los Angeles, CA*

- Tutored local high school students in English composition and literature through after-school program

## PROFESSIONAL HISTORY

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**Associate Editor** **June 2016 – present**  
*PrepScholar Art Magazine, San Francisco, CA*

- Supervise writers and enforce article deadlines
- Edit and proofread copy
- Research and contribute articles on various topics related to the San Francisco art scene

**Administrative Assistant** **September 2015 – June 2016**  
*PS Museum of Art, Los Angeles, CA*

- Coordinated weekly business meetings and bimonthly after-school art events
- Managed front desk and assisted patrons in person and via telephone

**Intern** **May 2014 – September 2014**  
*Go Art Foundation, Los Angeles, CA*

- Assisted with curating contemporary art pieces for exhibitions
- Composed press releases and took charge of social media outreach

## ART EXHIBITIONS

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### Valentine's Day Art Exhibition

February 2016

*PS Museum of Art, Los Angeles, CA*

- Planned and arranged special holiday-themed art exhibition
- Curated more than two dozen contemporary art pieces

### Student Art Exhibition

November 2015

*PS Museum of Art, Los Angeles, CA*

- Organized local student art exhibition
- Guided elementary school students on tours of exhibition and museum

## HONORS & AWARDS

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Writer of the Year, *PrepScholar Art Magazine*

December 2016

Employee of the Month, *PS Museum of Art*

March 2016

Dean's list, *University of California, Los Angeles*

September 2012 – June 2016

## SKILLS

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**Computer:** Microsoft Office, Final Cut Pro, WordPress, Adobe Photoshop and InDesign

**Language:** Fluent Spanish, intermediate Italian

## MEMBERSHIPS

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Hollywood Arts Council  
California Alliance for Arts Education

California Art Education Association  
Modern Language Association